FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00154252-A **Type of Permit:** FILMING **Release Date:** 07/26/2019

Production Company NEW YORK FILM ACADEMY LTD - STUDENTS

Insured Company Name NEW YORK FILM ACADEMY LTD - STUDENTS

Contact Phone No. 1 818-333-3558
Contact Phone No. 2 212-674-4300
Fax
Address 3300 W. RIVERSIDE DR
BURBANK, California 91505

Production Title MATTHEW

Type of Production Student

Producer Angela Zaniboni

Director Jake Witherell

1st AD Xinyi Hong

Production Manager Ryan Mercatante

FilmL.A. Coordinator Ramona Jones

Location Manager Ryan Mercatante
Primary Phone Mobile - 203-947-2808
Secondary Phone

Location Assistant Angela Zaniboni
Primary Phone Mobile - 747-284-3880
Secondary Phone

Fees

LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$228.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00

Total Permit Fee $304.00

Number of Locations 1

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Summary Information — Location

Location 1 of 1

Permit Number	F00154252-A	**Location Manager**	Ryan Mercatante
Production Company	NEW YORK FILM ACADEMY LTD - ST...	Primary Phone	Mobile - 203-947-2808
Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	MATTHEW		

Location Address 6335 Woodley Ave, Los Angeles, CA, 91406

Location Name WOODLEY PARK

Location Type Park

Film Dates 7/28/2019 - 7/28/2019 10:00 - 16:00 1 day

Open or Closed to the Public Open

Generic Conditions
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached document MATTGUIDELINES.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	6
Cube Trucks	1

Personnel on Location

Type	Quantity
Cast	2
Crew	8
Rec & Park Monitor required	1

Filming Activities Exterior Dialogue; Exterior establishing shots;

Jurisdiction **Political:** Los Angeles City - Council District 06 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Summary Information — Location

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Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	MATTHEW		

Location Notes WOODLEY PARK, WOODLEY OVERFLOW AND APOLLO AIRFIELD ALL REQUIRE PERMISSION FROM THE US ARMY CORP OF ENGINEERS. NON-OBJECTION LETTER IS REQUIRED.

Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Wendy Diplock
LOS ANGELES CITY POLICE DEPARTMENT	Gabriel Aleman

Coordinator Note WOODLEY PARK SECTION 1
DATE: 7/28/19
MONITOR FEE: 6 HOURS X $38.00 = $228.00
TIME: 10AM-4PM
(1 MONITOR- 1 SHIFTS)
REPORTING FEE: 2 HOURS X $38.00 - $76.00

Coordinator Note Rider A obtains park approval and releases location

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
- Crew & Cast will be parking on location's parking lot with permission from City of Los Angeles Department of Recreation & Parks: Park Film Office (Administrative Clerk: Wendy Diplock - (323)644-6220 - Reference Number: 66073)

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

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Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland

WOODLEY PARK SECTION 1
7/28/19
10AM-4PM

- Fire extinguisher required for generators on site.
- OK FOR COMPANY TO FILM PER PLOT PLAN
- OK FOR COMPANY TO HAVE CAMERA / SOUND RECORDER / BOOM AND BOUNCE BOARDS
- Use of City utilities (water and electricity) is $75 per use, per day.
- Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- No simulated sex allowed on Park property.
- No nudity allowed on Park property.
- **Film permits do not provide exclusive use of a park or recreation area and includes the use of parking lots.**
- **Notifications signs must be posted at least 24-48 hours prior to filming as a courtesy for the public when requesting a playground area, basketball courts, soccer fields or baseball fields.**
- **Parking must be open and available for public use designated with proper signage by production.**
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.

- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- No Smoking unless in designated area.
- No smoking on trails.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.
- F-154252-A

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